

ER-3-4291

~~CONFIDENTIAL~~

NOV 18 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : DD/P, Tables of Organization

1. Transmitted herewith are Tables of Organization covering the various organizational elements of the Office of the Deputy Director for Plans.

2. Classification and Wage Division review and allocation of these positions was based on available information which was scanty in many instances, hence the grades as shown on the T/O are subject to subsequent review and adjustment. Where insufficient data was available as to functions to be performed two grade allocations are shown on the T/O. Such positions should not be obligated above the lower level indicated until the Personnel Office is able to review and evaluate additional job information.

25X9A2

SIGNED

25X1A9a

Assistant Director (Personnel)

Attachments
DD/P - T/O's

MAIL NO. BOX NO. FILE NO. DOC. NO. 7 NO. CHANGES
IN CLASS / VIDEO / CLASS CHANGED TO: RET. JUST. 22
NEXT REV DATE 87 REV DATE NO. PGS / CREATION DATE ORG COMP. 235732 TYPE DOC. 02
REV CLASS C REV COORD. AUTH. HR 74-2 ORG CLASS S

Action by Approving Authority:

Date NOV 18 1952

Approved (Disapproved), exceptions
if any

With the understanding that
this approval in no way pre-
judices current discussions
through which we expect to re-
duce FY 1954 T/O's and ceilings.

FOIAb3b

18
Deputy Director
(Administration)

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